

# Behaviour Management Plan 2018

All incidents that require a referral to Principal/AP/Teacher or detention must be entered on ***Sentral***. CRTs are to report incidents directly to AP or a classroom teacher to enter on ***Sentral***.

## Detention



Verbal	Swearing at someone
	Teasing, rude, undermining comments
	Name calling, humiliation

Physical	Throwing sticks/stones/sand/bark/balls – intentionally causing harm
	Hitting/physical violence/violation
	Biting

Respect	Disobeying a staff member's instruction
	Behaving disrespectfully towards a staff member

Physical	
Play fighting	Time Out- courtyard seats for remainder of play
Tackling	Banned from footy for rest of week. Refer to classroom teacher to implement. <b><i>Sentral</i></b>
Throwing objects – accidentally causing harm	Apology

Verbal	
Talking rudely about someone	Refer to classroom teacher or AP. <b><i>Sentral</i></b>
Threatening behaviour	
Lying - repeatedly	
Swearing near someone	Apology

Non-verbal	
Excluding another student	Refer to classroom teacher or AP. <b><i>Sentral</i></b>
Pulling faces	



Environment—Safety	
Not wearing hat outside (when required)	Time Out- shaded area outside Prep/1/2 classrooms
Stealing someone else's hat	Restricted play for 30 minutes
Out of bounds	Time Out- courtyard seats for remainder of play
Climbing trees/poles/slides	
Running/yelling in the Passive Play area	
Riding/skating in the school ground	Warning/ <b><i>Sentral</i></b> . Repeated offences/Detention

Environment—Places and spaces	
Disrespecting school property	Clean affected area and/or pay for replacement
Stealing	Return or replace item/ apology/ Refer to classroom teacher or AP. <b><i>Sentral</i></b>
Misbehaving in toilets	Time Out- courtyard seats for remainder of play
Entering classrooms during recess/lunchtime	
Dropping papers in yard	Pick up papers and show yard duty teacher
Eating outside of eating area	
Playing on oval when not your turn	Banned from Oval for rest of week. Refer to classroom teacher to implement. <b><i>Sentral</i></b>





Implementation notes:

**Detention**


- All detentions need to be logged on Sentral by the Yard Duty teacher as a 'Detention' recording the day the detention will take place.
- The teacher giving the detention is responsible for completing the Detention Notification letter for the parents and sending it home with the child. (CRTs are to refer to AP/Principal to complete the letter).
- Detentions will be held in the Junior Building resource room or Office and supervised by a member of the leadership team at the next available lunch time.
- Detentions run for the first 30 minutes of lunch where students complete a 're-think' notice which is sent home at the end of detention.

**Time out on Courtyard seats**

These are located outside the Library/Lab.

**Escalation**

Incidents requiring further support can be referred to the SWT teacher, Leading Teacher or Assistant Principal/Principal as required

 PO Box 305  
Wooralla Drive  
Mt Eliza Vic 3930  
03 9787 1385

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Dear \_\_\_\_\_

Your child has not followed the school rules.

Description:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

As a consequence of this behaviour, they are required to attend detention for half of lunchtime to complete a 're-think' notice to reflect on their inappropriate behaviour. This notice will be sent home with them after they complete the detention.

Please discuss this issue with your child and reinforce our expectations of creating a safe and enjoyable school for all.


Yours sincerely

Brett Bell, Principal  
Bev Harvey, Assistant Principal

Student name: \_\_\_\_\_ Grade: \_\_\_\_\_

Teacher issuing detention: \_\_\_\_\_

Date of detention: \_\_\_\_/\_\_\_\_/\_\_\_\_

 **Re-think notice** Grades 2-6

Dear Parent/Carer

I wish to advise you that your child has \_\_\_\_\_ on \_\_\_\_/\_\_\_\_/\_\_\_\_

As the school rules were not followed, your child is required to consider how this situation came about and how they can change their response in the future. We ask for your support in helping us maintain discipline within our school. Discuss the matter with your child, emphasising the value and importance of self-awareness, self-control and following school rules.

What did I do?	→	What rules did I break?	→	How did I feel when I did it?	→	What could I have done instead?
----------------	---	-------------------------	---	-------------------------------	---	---------------------------------

Student name: \_\_\_\_\_ Grade: \_\_\_\_\_ Detention supervisor signature \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_