

8th November, 2021



Grade 6 Graduation and EOY Festivities Monday, 13th – Friday, 17th December, 2021

Dear Parents/Guardians,

This week is a mixture of formal and fun festivities to farewell our class of 2021.

It is the students' chance to say goodbye to each other and celebrate their primary school years with teachers, friends and families. The school is delighted to be able to subsidise the costing of the graduation festivities, by using the remaining balance from the 2020 Kitchen Garden Program. This money will cover the cost of the students' formal dinner on Thursday, 14th December. In addition to this, the school is also covering the major costs for the formal ceremony on Monday, 13th December, 2021. For the new 2021 students there will be an additional cost of \$45.00.

Parents will be asked to pay the remaining cost involved, which includes the Gumbuya World excursion on Tuesday, 14th December, graduation supplies and memorabilia. This cost may be covered by your excursion levy.

To assist you in calculating your excursion levy balance, we have included a copy of your account statement. If you have a credit (negative balance), this has been highlighted. If you do not have any siblings you can use your entire credit to offset the Graduation, EOY festivities and also the Backyard Adventure Week and pay the balance if applicable. If you do have siblings still at MEPS you may prefer to leave a certain amount in credit for 2022. The choice is yours.

The total payment for all the above-mentioned activities is **\$95.00 if you paid for the 2020 Kitchen Garden program.**

The total payment for all of the above is **\$140.00 for those who did not pay for the 2020 Kitchen Garden Program.**

A timetable of activities, with locations and necessary equipment/attire is attached. As we need to confirm numbers and pre-pay we are unfortunately unable to issue any refunds. All forms and payments are due by Monday, 29th November, 2021.

Thank you,

CATHY O'TOOLE, PHIL LEONARD, FIONA SCHULINUS AND JAVETTE WESTLAKE

Further important information

Student Behaviour

'I understand that in the event of my child's misbehaviour or behaviour that poses a danger to himself/herself or others during the excursion, he/she may be sent home. I further understand that in such circumstances I will be informed and that any costs associated with his/her return will be my responsibility.'

Student Illness

'I understand that in the event excursion staff determine it is necessary for my child to be sent home early due to illness, any costs associated with his/her return will be my responsibility.'

Cancellations or alterations

'I understand that the Principal may need to cancel or alter excursion arrangements at short notice, for safety reasons or due to circumstances beyond the control of the school, and while the Principal will try to minimise inconvenience or financial losses to parents, these may be unavoidable.'

Student accident insurance and ambulance cover

The Department of Education does not provide student accident insurance or ambulance cover. Parents may wish to obtain student accident insurance from a commercial insurer and/or ambulance cover, depending on their health insurance arrangements and any other personal considerations.

Contract Tracing

Some excursion venues are required to collect contact details and are responsible for managing record keeping for contract-tracing in line with current public health directives.

Most venues are required to use electronic record keeping that connects with an Application Programming Interface (API) linked provider or a digital system provided by Services Victoria.

The Department of Health has **strongly recommended** that a contact number for each individual student is provided. A school phone number alone is not considered sufficient. Providing contact details for individual students will expedite contact tracing so that individuals can be contacted by the Department of Health if required.

Parents/carers/guardians are advised that, when required, the school will be providing excursion venues with contact details for students. The phone number on school file for the student will be provided as the nominated contact number.

Venues will be collecting student names and contact phone numbers for a legitimate purpose and are subject to Victorian privacy laws so will handle the information securely and only retain it for the required 28-day period.

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**Grade 6 Graduation and EOY Festivities
Monday, 13th – Friday, 17th December, 2021**

Please return by Monday, 29th November, 2021 (No late forms or payments can be accepted)

Parent/Carer consent

I have read all of the information provided by the School in relation to the Graduation and the Gumbuya World Excursion including any attached material.

I give permission for my child in Grade to attend the Graduation and the Gumbuya World Excursion on Tuesday, 14th December, 2021.

I authorise the teacher in charge to consent where it is impracticable to communicate with me, to my child receiving such medical or surgical treatment as may be deemed necessary. I accept all operation, blood transfusions and/or anaesthetic risks involved and the responsibility for payment of any expenses thus incurred.

Name and phone no. during the day: ☎

Parent/Carer’s signature: Date:

Medical Condition details:

Please tick if your child suffers with the following Medical Conditions:-

- Asthma Allergies (please specify)
- Other

I have enclosed \$95.00 (I paid for Kitchen Garden in 2020)

I have enclosed \$140.00 (I did not pay for Kitchen Garden in 2020)

Use remaining excursion levy and pay the outstanding balance of \$..... Cash/credit card (please circle)

Credit Card Payment

Card Account No.

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Please charge my:

- Master Card
- Visa

Expiry Date/..... Signature.....

Name Telephone No.....

Amount: \$.....

Day and Date	Activity	Location	Times	What to bring
Monday 13 th Dec	Formal Graduation Ceremony with Students, Teachers and Families	MEPS oval outside.	Students arrive at 8:30am Parents arrive at 9:15am for a 9:30am start-til approx. 11am	FULL SCHOOL UNIFORM and wide brimmed school hat.
Monday 13 th Dec	'Soundwaves Music Festival 2021' Live Band Performances Silent auction for large Band Posters	MEPS oval outside.	11:30-12:30 Lunch interval 1:30-2:30	All band outfits and props.
Tuesday 14 th Dec	End of year Activities day	Gumbuya World-Wildlife Park Ride Park Water Park Tynong -3183	Depart MEPS at 9am Arrive back at MEPS 3:00pm	Bathers, rash vest, towel, hat, sunscreen, underwear, change of clothes, water bottle, thongs, plastic bag for wet bathers, lunch and snack. Students may bring money to buy an ice-cream or treat from the cafeteria. Students MUST have a rash vest or t-shirt that covers their shoulders for the day.
Thursday 16 th Dec	Formal Dinner and Dance with teachers and students	Venue will be local As we are trying to keep this a surprise for the students- details will be emailed closer to the date, to parents separately	5:30pm-8:00pm	Students will need to be dropped off and picked up from the venue. Smart, casual- looks classy and age appropriate.
Friday 17 th Dec	Final Whole School Assembly	MEPS oval outside.	9am- TBC Early dismissal	Full school uniform is a must.