SENTRAL PARENT PORTAL
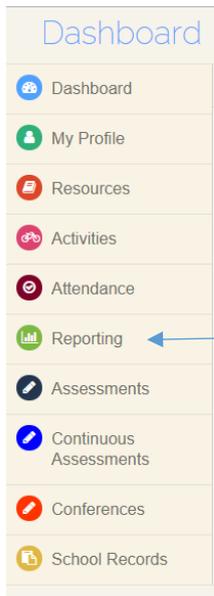
Accessing Student Reports

Overview

This document provides the steps on how to access your child's school report in the Sentral Parent Portal. To log into our Sentral Parent Portal, please visit
https://sentral.mtelizaps.vic.edu.au/portal/login

1. **When you log into the Sentral Parent Portal, click the photo of your child on your dashboard.**

Dashboard | Applications | Absences 4

Welcome - Select the student you'd like to view below

Hello, Welcome parents and students to the Mount Eliza Parent and Student Portal.

Each of your children that attend Mount Eliza Primary School will be shown below. Simply select which child you'd like to review by clicking on their photo. You can always toggle between each of your children by clicking on the student name located in the top right of your view.

School Newsletter

To download the latest school newsletters, simply click on the links below.

Thursday, 7th December, 2017.pdf

Thursday, 30th November, 2017.pdf

Student/Family Access Key

Dashboard

- Dashboard
- My Profile
- Resources
- Activities
- Attendance
- Reporting ←
- Assessments
- Continuous Assessments
- Conferences
- School Records

2. **From the left hand menu, Reporting.**

3. **Click on Published Reports on the horizontal menu.**

| Dashboard | Self Assessment | Academic Results | Teacher Comments | Published Reports | ‹ 2017 ⌄ |

4. **Click on Semester 2 2017 and your child's Semester 2 Report will download as a PDF file.**

Dashboard	Self Assessment	Academic Results	Teacher Comments	Published Reports
My Profile				
Resources	Published reports			
Activities				
Attendance	**Reporting Period Name**		**Print Date**	
Reporting	Semester 2, 2016		20/09/2017 11:15	
Assessments	Semester 1, 2016		20/09/2017 10:41	
	Semester 1, 2017		26/06/2017 15:01	
	Semester 2, 2015		16/12/2015 12:05	
	Semester 1, 2015		07/10/2015 09:15	